



We are looking for a

Transport Coordinator (temporary position – 1 year)

Are you looking for a patient-focused, innovation-driven company that will inspire you and support your career? If so, be empowered to take charge of your future at Takeda. Join us as a **Transport Coordinator** in our **Zurich, Switzerland** office.

Takeda is a global pharmaceutical leader with more than 30,000 professionals working together across more than 70 countries. We have an unwavering dedication to put people first and we live our values of **Takeda-ism**: Integrity, Fairness, Honesty, and Perseverance. We are united by our more than 230-year legacy of research-based pharmaceuticals and our mission to strive toward **Better Health and a Brighter Future** for people worldwide through leading innovation in medicine.

Here, everyone matters and you will be a vital contributor to our inspiring, bold mission. At Takeda, you will make an impact on people's lives – including your own.

A Typical Day Will Include:

As a **Transport Coordinator** working on the **GSC - Global Distribution & Logistics Team**, you will be taking care of inbound transportation project completion including implementation of carrier changes in the network. You will be responsible for Central Eastern Europe Distribution Optimization & German RDC implementation and 3PL partner management. You will also secure transportation optimization in inbound flows and will be managing business performance with plants and carriers.

Key Responsibilities

- Support deployment and maintenance of the Takeda Global Transportation strategic approach in collaboration with local and global stakeholders to establish reliable, compliant and cost effective concepts and processes for the transportation of medicinal products from plants to warehouses and customers focusing on sea freight for overseas markets.
- Act as key point of contact towards key manufacturing units (internal plants and External Supply), key transport service providers, QA GDP Global team, Global Distribution coordination teams and Procurement.
- Organise and manage regular Business Performance reviews on Key Performance Indicators with strategic Transport Service Providers (Global and Regional)
- Manage regular communication and reporting on key transportation metrics on agreed geographic scope
- Support data analytics initiatives and consolidation of all logistics data to bring transparency on the performance, costs, carbon footprint and service level to report and to identify improvement opportunities
- Support QA teams with regard to Deviations management, Corrective and Preventive Actions, Change Requests and other QA investigations
- Support the sourcing, selection, contract management and deployment of transport partner together with Procurement, Quality and Legal
- Actively support the implementation of global or regional initiatives on transportation network optimization: sea freight, temperature monitoring solutions, forwarders portfolio optimization, etc.

- Support QA GDP teams and sites to deploy new GLOBAL QA GDP SOP's on transportation, temperature monitoring and risk mitigation plans
- Support sites to maintain transport master data in SAP (dates of collection, planned delivery times, Incoterms, etc.).
- Maintain a global cost to serve database to support plants, business development teams and other GMS function to evaluate end to end products costs
- Assess the network capacity utilisation
- Report status on projects on a monthly basis
- Validate and approve transport invoices of selected network carriers.
- Review carrier invoices against agreed rates and internal guidelines on agreed geographical scope

Skills, Knowledge and Abilities

Necessary qualifications (professional skills)

- Degree in Supply Chain Management and/or Business Management
- Minimum 2-3 years of experience in Supply Chain Management including distribution, transportation and channel management preferably within the pharmaceutical or Fast-Moving Consumer Goods industries
- In-depth comprehension of the different Supply Chain Management techniques and distribution models and systems
- Experience from transport management and regulations
- Grasp and understanding of the Pharmaceutical industry from a business and regulatory perspective (e.g. Good Distribution Practice Guidelines)
- Knowledge and experience of the European third-party logistics market
- Written and oral fluency in English, German an advantage

Necessary competences (relevant personal skills)

- Business oriented decision maker with good management and high analytical skills
- Ability to develop and sustain in a transnational organisation professional working relationships with internal or external manufacturing sites, carriers and sales affiliates
- Strong project execution skills
- Good collaboration and coordination skills
- SAP and Microsoft Office advanced capabilities
- Good communication skills
- Ability to solve complex challenges and problems in a structured way
- Experience from improving business practices/working procedures
- Result oriented, motivated, flexible and proactive
- Holistic view
- Strong ethics and integrity
- Desire to put people first and demonstrate the values of Takeda-ism

Please send your CV to: laura.koxholt@takeda.com

Empowering Our People to Shine